

National Association of Pupil Services Administrators

“Celebrating 54 Years of Service”

Annual Business Meeting (held Virtually through Zoom)

Tuesday, October 20, 2020

Attendance: James Tatman, Larissa Henderson, Fredericca Stokes, Frank Bruno, Cheryl Cardone, Deidre Parsons, Kim Stevens, Doug Arnold, Matthew Ammons, Wayne Fausnaught, Lisa Hildebrand, Sophia Allmond, Valerie Reidthaler, Theresa Bracken, Donna Steltzer

Call to Order

James Tatman, NAPSA President, called the meeting to order at 11:01 a.m.

James welcomed the meeting participants to the first-ever virtual business meeting. James recognized the NAPSA Executive Board.

Secretary’s Report

Kim Stevens shared the minutes from the 2019 Business Meeting, which were presented for approval. Motion made to accept the minutes by Frank Bruno and seconded by Larissa Henderson. Motion passed unanimously.

Reports

President

James J. Tatman, President

James shared that due to current circumstances, NAPSA was unable to hold the Annual Conference, but appreciated those that were able to attend today’s virtual meeting. James stated that we will hold the 2021 conference at the same location that it would have been this year, which is the Drury Plaza Hotel Downtown in Pittsburgh, PA. He asked the membership to save the dates, which are indicated on the agenda (October 24-27, 2021). James reviewed the benefits of being a member of NAPSA. James also gave a reminder about Membership Dues, since many members have not yet renewed for the current 2020-2021 school year.

Executive Director

Dr. Douglas Arnold, Executive Director

Doug shared that we currently have 330 members on our rolls, but only about half have paid their 2020-21 dues. He understands that many business offices are slow due to the current circumstances and stressors they are under, but asked members to please check with their respective business offices to verify the status of their renewal.

Doug reviewed the three (3) mass emailings that each member should be receiving each month (the TidBits, the Mid-Month Update, and Special Reports with Online Professional Development (PD) opportunities that are offered by our sponsors. Doug also informed the membership that the quarterly newsletter will be coming out this Sunday, October 25, 2020.

Doug reviewed the new SpotLight feature within the TidBits and asked members to nominate someone to be featured in an upcoming publication. The current SpotLight honoree is a member from the Guilford County Schools in North Carolina.

Doug indicated that we currently have eight (8) sponsors for the 2021 conference. Doug asked the membership to please reach out to either him or James Tatman if they have a vendor with whom they feel the membership would be interested in hearing about, as they can reach out to offer a sponsorship opportunity,

Doug indicated that he has been attempting outreach to various states in which we have little or no memberships. He indicated that this outreach was successful in getting some new members from Wisconsin. Doug asked for members to reach out to him or James if they are from a state that does not have significant representation within the membership, as they can assist in or help you to reach out to others in your field.

Doug reported that the Square app has been updated to now allow joint membership for NAPSA and PAPSA (Pennsylvania Association for Pupil Service Administrators) as there are over 100 joint members from Pennsylvania.

Doug reiterated that the 2021 conference will be at the Drury Plaza Hotel Downtown in Pittsburgh, PA and also that the 2022 conference will be at the Drury Plaza Hotel Downtown in Cleveland, OH.

Treasurer

Dr. V. Keith Wilks, Treasurer

Keith had a conflict and was unable to attend the Business Meeting. In lieu of a Treasurer's Report, Doug Arnold gave a summary of the current financial standings. Doug indicated that we currently have \$54,396 in the account. In comparison, he gave the status of the account for the past several years:

- In October 2016: \$69,325
- In October 2017: \$40,549
- In October 2018: \$33,327
- In October 2019: \$50,594

Doug indicated that there are expenses that still need to be paid, and that without a conference this year to offset typical operational costs, we need to focus on building our membership.

Doug asked if there were any questions. Wayne Fausnaught asked how the CD was doing. Doug responded that he did not have the specific information about the current value of the CD, but that overall it was doing OK and earning interest.

- Site - Drury Plaza Hotel Pittsburgh Downtown
- Date - October 24-27, 2021

Other Business

Doug recognized and welcomed Wayne Fausnaught to the meeting. Wayne stated that it was good to be here and that things were going well.

Meeting Adjournment

Motion was made to adjourn the meeting by Larrissa Henderson; seconded by Deidre Parsons. Motion passed unanimously. Meeting adjourned at 11:23 a.m.